



Electrical Safety

Purpose

To ensure schools identify, assess and control the risks associated with working with electrical equipment.

Policy

In order for workplace managers and principals to effectively manage risks associated with electrical equipment and meet the department's electrical equipment management requirements they must follow the Department's Electrical Equipment Procedure.

The Department's OHS Management System (OHSMS) provides this procedure as well as other documents and templates to assist schools in managing electrical equipment.

Related legislation, regulations and standards

- AS/NZS 3760:2003 - in service safety inspection and testing of electrical equipment.
- Code of Practice for Safe Electrical Low Voltage Installations 1997
- Electrical Safety Act 1998
- Occupational Health and Safety Act 2004
- Occupational Health and Safety Regulations 2017

Department resources

For more information see:

OHS Hazard Management

Electrical Equipment Procedure
Electrical Equipment Register template

References: Vic Govt Schools Reference Guide - www.eduweb.vic.gov.au/referenceguide/pdf/4-4.pdf
Circular 69/2002 Electrical Safety Standard: AS/NZS 3760:2001
Noel Arnold and Associates – 9890 8811
www.workcover.vic.gov.au/dir090/vwa/alerts.nfs/pages/Electricity+can+kill?OpenDocument

Isolation and Tag Out Procedure
Tag Out Register

OHS Management System

Advice may also be obtained from the Department:

Advisory Service - 1300 074 715
OHS and WorkSafe Contacts

Evaluation

This policy will be reviewed in accordance with the school's three-year review cycle.

Last ratified by School Council in May 2022