**This sheet should be displayed near first aid kits, in first aid room/sick bay and on notice boards**

**First Aid Summary Sheet**

**TEMPLETON PRIMARY SCHOOL**

**location address:** Crestdale Road, Wantirna, Vic, 3152

**nearest cross street:** Birchfield Cres.

**location of first aid room:** Main building, opposite General Office

**Victorian Poisons Information Line**

Available 24 hours a day, 7 days a week on **13 11 26** or call **000** in an event of an Emergency.

First Aid Officers *– Completed Provide First Aid (HLTAID003).*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |
| *Sashka Pemberton*  *Office*  *Ext 101* | *Trudy O’Neill Office*  *Ext 129* | *Pam Raines*  *Office*  *Ext 100* | *Kristi Disney*  *Sick Bay*  *Wed Thurs Fri*  *Ext 128* | *Marc Crilly*  *A.P’s Office*  *Ext 133* | *Andrea Edwards*  *A.P’s Office*  *Ext 102* | *Deb Morrison*  *Yr 6P*  *Ext 126* | *Carolyn Che*  *Sick Bay*  *Mon Tues* |

**WARDEN/INCIDENT CONTROLLERS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** | Rodney McKinlay | **Work location:** | Principal’s Office, Ext 103 |
| **Name:** | Marc Crilly | **Work location:** | Assist’ Principal’s Office, Ext 133 |
| **Name:** | Andrea Edwards | **Work location:** | Assist’ Principal’s Office, Ext 102 |

**EVACUATION ASSEMBLY POINT:**  (at least 200 metres away from work area)

**School Oval** (along Birchfield Cres fence-line)

|  |  |
| --- | --- |
| **Nearest Medical Centre**  **Harold Street Medical Centre** | **Nearest Hospital**  **Knox Private Hospital** |
| **Telephone:** 9800 2088 & 9887 3039  **Address:** 103 HAROLD ST., WANTIRNA | Telephone: **9210 7000**  Address: MOUNTAIN HIGHWAY |

**Emergency and Security Services Unit -** Available 24 hours a day, 7 days a week on **1800 126 126**