ICT – Digital Learning

Help for non-English speakers

If you need help to understand the information in this policy, please contact Xiaomei Lin 9801 7450

Policy

Schools need to use digital technologies as an integral component of their learning and teaching programs safely and responsibly.

Note: Schools enrolling international students must ensure that no more than 25% of the student's total course is undertaken by distance or online learning. International students cannot be enrolled exclusively in distance or online learning units in any compulsory study period (defined as two terms of one semester). See: ISP Quality Standards and School Resources under Department resources.

Resources to support the use of digital technologies

ICT Infrastructure and management

Information Technology Division (ITD) coordinates the ICT procurement and infrastructure provision to Victorian Government schools which is central to the effective integration of digital technologies into the curriculum, see: Information Technology

Curriculum

The Victorian Curriculum and Assessment Authority website provides the framework for curriculum development in ICT.

Digital learning tools and resources

A range of online systems, tools and resources are available to support digital learning in schools:

- ICT school planning resources will assist schools to plan for the effective use of digital technologies in their everyday practices to prepare students for the demands of an ever-changing world, to achieve powerful learning and teaching, and improve learning, teaching and administration, see: ICT School Planning

- For resources and professional learning for teachers to build their digital teaching capabilities, see: Digital Learning for Teachers

- Safe and Responsible Use resources support school communities to understand the behaviours and processes that will help them to act in a safe and responsible manner when using digital technologies, see: Safe Use of Digital Technologies

- ClickView is an online-based educational video content platform. Through ClickView teachers and students have online access to thousands of educational programs, movies, and TV shows to support the Victorian curriculum. This means that teachers and students can easily access videos for classroom viewing, learning tasks, assignments, or research in a safe environment. All Victorian government secondary and P-12 school students and staff teaching Years 7-12 now have access to ClickView. For more information visit: ClickView. An information pack is also available for parents here (docx - 370.15kb).

- FUSE provides access to online educational resources from around the world. Primary and secondary students and teachers can search for websites, interactives, images, audio, and video as well as other online resources. Government school teachers can log into 'My Desk' to manage and upload resources, create resource packages to share and access licenced content. All resources are recommended and reviewed by educators, and tagged according to audience, Victorian Curriculum and Senior Secondary curriculum frameworks. Students can also log in with their school accounts. See: FUSE

- Global2 is the Department's blogging community and is accessible to Victorian government and Catholic schools. Global2 provides space for online collaboration, opportunities for teachers and students to post and comment on blogs, collaborate on wikis, set up discussion forums and embed videos and images. Personal levels of access can be customized for the space, see: Global2

- Virtual conferencing opens doors to learning outside the classroom. It enables teachers and students to collaborate online with other classrooms, connect with experts or access professional learning. It can be accessed via the internet or by using a dedicated videoconferencing system. It allows for participants in multiple locations to interact using a wide range of media. For more information about the many virtual conferencing tools that Victorian schools have access to, see: Virtual Conferencing

- The Digital Deck is like a pack of cards and provides a quick overview of the range of digital resources available to schools. It starts with an eduSTAR overview then explores other resources and methods along a continuum. Each card has a description, advice for getting started and classroom ideas. The cards are available in hard copy or can be accessed online. For more information, see: Digital Deck

- The eduSTAR software image provides educational software that adds value to teaching and learning. Teachers and students can search the online eduSTAR Catalogue for software by learning area, once authenticated they can download core software and install it on multiple devices. see: eduSTAR catalogue. The three software images available to schools are:

  - core image - contains over 80 pieces of software including the Microsoft Office Suite, software for video, image, and music creation, thinking skills, literacy, mathematics, and science

  - secondary image – contains additional licensed software including Stile interactive science lessons, Wolfram mathematics software, Adobe in Education, Sibelius music software and Lynda, com online training courses

  - tablet image - removes programs that are not compatible with tablet devices.

- Software is available for Windows and Apple Mac devices.

- For more information and resources, see: Digital Learning

Department-provided software privacy information

The use of Department-provided software in schools must comply with relevant legislation and Department policy, protect the personal information of individuals, and respect the individual's right to control how and for what purpose their personal information is used.

Schools must:

- educate staff and students on the importance of maintaining privacy when using software and other online services for learning and teaching, see:

- provide parents and guardians with a Parents Information Pack on software which includes an Opt Out form, see:

Software and Privacy Advice

The 4 'Ws' of Privacy for Online Learning and Teaching Tools (docx - 181.6kb) - Information Pack for Schools

- Office 365 Parents Information Pack (docx - 256.47kb)

- G-Suite for Education Parents Information Pack (docx - 215.76kb)

Department resources

Supporting Digital Learning

International Student Program see: ISP Quality Standards and School Resources - Quality Standards for Schools, Quality Standard 9 - Completion within the expected duration of study.

Evaluation

This policy will be reviewed in accordance with the school's three-year review cycle.

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Last ratified by School Council in September 2022