

ANAPHYLAXIS

POLICY

WHOLE SCHOOL ORGANISATION TO MANAGE ANAPHYLAXIS

- Staff to receive annual training in this area by an officer from Australian Training Corporation.
- Photos and appropriate details will be displayed in the staffroom, in the Sick Bay, in Specialists office areas, in each students' classroom and the CRT information sheet kept in the classroom teachers roll.
- In an emergency situation the yard duty teacher will call for assistance from the office using the school walkie talkie communication device.
- Properly labelled Epipens (detailing child's name and expiry date) will be stored in separate cooler boxes in the office area.
- The qualified First Aid Officer will check viability of Epipens at the beginning of each term.
- Epipens in cooler boxes will accompany each student on excursions.
- If any teacher observes allergic reactions in these identified students, that teacher should follow the Action Plan for Anaphylaxis.
- Procedures:
 - Check reaction of child
 - Watch for signs of anaphylaxis
 - If there are signs of anaphylaxis –
 - call for help
 - call ambulance 000 –
 - state that there is an anaphylaxis reaction
 - give school address – 1 Crestdale Road Wantirna South
 - intention to give Epipen or that Epipen has been administered
 - keep child lying down
 - contact parent
 - do not relocate child
 - comfort child
 - contact Emergency Services Management DET phone 9589 6266

NOTE: If in doubt don't wait – give Epipen

This Policy was last ratified by School Council

July 2016

References: School Policy and Advisory Guide
Anaphylaxis Management in Schools
Anaphylaxis Guidelines for Victorian Schools